

MINUTES OF MEETING



Meeting of: FIT Annual General Meeting

Date: Saturday 18 November, 2017

Time: 8.45am – 9.15am

Venue: EQ Café, 70 Kent Street, Deakin

1. ATTENDEES AND APOLOGIES

Kerren Crosthwaite
Sue Lyons
Frances McPherson
Deborah Wilkinson
Emma Wensing
Simone Annis
Polly Templeton
Rachel Haynes
Cate Byrne
Erica Burford
Kerrie Finlayson
Michelle Weir
Sita Matthews
Liz Howarth
Andrea Teunissen
MaryAnn Simpson

Felicity McLean
Katherine Colebatch
Bec Markwick
Fran Sankey
Donna Whitfield
Chenoa Barton
Nerida Clarke
Josephine Hall
Donna O'Brien
Elizabeth Lowe
Angela Rymer
Jean Chesson
Sue Callaghan
Kylie Malone
Kym Kennedy

Apologies:

Di Evans
Amanda Power
Lindy Hou
Breanna Gasson
Natasha Royal

Glenda Shelley
Andrea McDonald
Rae Palmer
Rebecca O'Neill

2. MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

The minutes of the 2016 Annual General Meeting were accepted as an accurate record of that meeting.

Moved: Simone Annis

Seconded: Erica Burford

3. TRIATHLON ACT REPORT

Polly Templeton (FIT representative on the Triathlon ACT Board) reported the highlights of Triathlon ACT (TACT) noting:

- TACT had recorded a profit at the President's report at the end of the 2016 – 17 financial year of \$24,000 (following a loss the previous year of \$20,000). The turnaround was due to a number of decisions by the

Board, including the reduction in the number of TACT run events, reduction in expenditure and the increase in membership with the affiliation of other clubs.

- Two Clubs' events have been arranged, including the Duathlon in August, and the upcoming Clubs' Tri on December, which many FIT members are participating in, including the WTPP novice event. A barbeque is being held in the afternoon of the Clubs' Triathlon.
- FIT has the most members of all the ACT triathlon clubs.

4. PRESIDENT'S REPORT

Kerren Crosthwaite presented the President's report, noting that 2016-17 had been the year of quiet consolidation, building on the work of the previous committee.

Membership and financial arrangements had continued to be overseen by the Committee, as well as activities including events arranged with Triathlon ACT Clubs, the Volunteers' picnic and program based training across the disciplines of swimming, running and cycling continue to be offered.

As part of FIT's governance, Kerren advised asked FIT members to complete their emergency contact details on their membership cards and ensure that they are carried whilst participating in FIT activities.

As outgoing President, Kerren thanked the members of the Committee for their valuable support, and had enjoyed her time as FIT President which had allowed her to give back to the club that she loves.

The complete 2016-18 President's Report is attached.

5. TREASURER'S REPORT

The Treasurer, Frances McPherson, presented the 2016-17 audited financial report, noting that:

- the club's membership at the end of the financial year stood at 333 members – membership receipts were up to 58.1% of overall income, compared to 56% in the previous year
- WTPP membership in the 2016-17 financial year was 24 participants, down from 39 participants the previous year. It was noted that the 2017-18 program is fully subscribed
- Swim lane contributions reduced by \$330 compared to previous year. Lane hire increased by \$444, over all swimming and water running income exceeded expenditure by \$124
- Outfit sales resulted in an overall profit for the year, compared to a loss in the previous year
- Profit for the year was \$5,018 after an asset write of obsolete equipment of \$3,308.30

The financial reports are attached.

The Treasurer moved that the 2016-17 financial reports are accepted, seconded Polly Templeton.

APPOINTMENT OF AUDITORS

It was recommended that the current Auditors, Christine Reid and Nikki George are appointed as the Females in Training (FIT) Incorporated auditors for the 2017-18 financial year.

Moved: Erica Burford Seconded: Cate Byrne

6. COACHES REPORT

Coaching Coordinator, Simone Annis, reported on highlights of coaching activities taking place throughout the year. She noted:

- Mary Ann Simpson, Andrea McDonald, Janet Scott and Jenelle Emery had stepped down as FIT Coaches, members thanked the coaches for their contribution
- Simone thanked continuing coaches' support of FIT members – including Di Evans who coached nine new marathoners this year, and Nerida Clarke who organised FIT's participation in the MS Swimathon.

Simone has retired as coaching coordinator for fit, and will be replaced by Rachel (Chel) Haynes.

A copy of the full Coaching Coordinator's report is attached.

7. ELECTION OF 2018 OFFICE BEARERS

The Secretary, Deborah Wilkinson reported that nominations for Committee membership had been received from:

- Sue Lyons, President
- Fran Sankey, Vice President
- Frances McPherson, Treasurer (continuing)
- Deborah Wilkinson, Secretary and Public Officer (continuing)
- Rachel Haynes, Coaching Coordinator
- Breanna Gasson, Policy and Insurance Coordinator
- Communications Officer, Leanne Haughton
- Andrea McDonald, Membership Officer (continuing)
- Katherine Colebatch, General member (continuing)
- Jean Chesson, General Membership

Being no further nominations, the Committee was declared elected.

8. OTHER BUSINESS

The Vice President thanked outgoing Committee members, Kerren Crosthwaite, Emma Wensing, Josephine Hall, Liz Haworth, and Natasha Royal for their outstanding contribution to the Committee.

9. NOMINATIONS FOR LIFE MEMBERSHIP

The President noted that no nominations had been received for Life Membership of FIT, and arrangements would be made in the coming year to publicise them.

10. CLOSE OF MEETING

Being no further business, the meeting concluded at 9.15am.