

# MINUTES OF MEETING



Meeting of: Annual General Meeting  
Date: Saturday 17 November, 2018  
Time: 9.00am – 10.00am  
Venue: EQ Café, 70 Kent Street, Deakin

## 1. ATTENDEES AND APOLOGIES

Amanda Power	Julie Alexander
Angela Rymer	Katherine Colebatch
Beth Peedom	Kim Fraser-Rybinski
Cate Byrne	Kym Kennedy
Celine Payet	Leanne Haughton
Deborah Wilkinson	Linda Mackay
Di Evans	Marina Buchanan-Grey
Donna Whitfield	MaryAnn Simpson
Elizabeth Lowe	Nerida Clarke
Felicity McLean	Paula Svarcas
Fran Sankey	Phyl Crawford
Gina De Pretto	Rachel Haynes
Hannah Barrett	Rae Palmer
Jane Grey	Robyn McLelland
Jean Chesson	Sue Lyons
Jill Wisbey	Tamzen Armer
Jing Huang	

Apologies were received from:

Andrea McDonald	Gemma Wilson
Cath Spratley	Lindy Dunn
Cindy Schwartz	Lisa Downs
Emma Wensing	Sandra Power
Frances McPherson	Simon Annis

In attendance:

Alex Gosman, Triathlon Australia board member  
Steve Hough, Triathlon ACT President

FIT President, Sue Lyons, welcomed attendees to the meeting.

## 2. MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

The minutes of the Annual General Meeting held on 18 November, 2017 were accepted as an accurate record of that meeting:

Moved: Katherine Colebatch      Seconded: Linda Mackay      Carried.

## 3. TRIATHLON ACT REPORT

Alex Gosman, Triathlon ACT (TACT) and Triathlon Australia (TA) Board meeting along with Steve Hough, President of Triathlon ACT provided an update of activity, it was noted

- TA hosted successful Triathlon World Championships on the Gold Coast in September
- 770 Triathlons were held Australia wide
- Membership of TA has fallen, although participation in events has increased – 180,000 participants over the past year, although TACT membership numbers remained static
- The Active Network, that FIT also uses for events and membership databases is due for an IT overhaul
- The federated model of TA is to be reviewed and the views of Triathlon ACT are now able to be taken to the TA Board via the newly elected board member, Alex Gosman

Fran Sankey thanked Alex and Steve for attending the meeting, and providing the update on activity of TA and TACT.

## 4. PRESIDENT'S REPORT

Sue Lyons, FIT President provided her report on the last twelve months activity, noting the aim of the Committee was to continue to provide relevance to members. It was noted the importance of FIT in our lives, not only for the benefits that everyone is aware of that regular exercise provides, but for the friendships and support networks that are made along the way. Sue reported that:

- FIT has over 70 volunteers – including:
  - over 50 coaches;
  - OutFIT coordinator;
  - WTPP coordinator;
  - Newsflash editor, social media contributors and website manager;
  - Saturday run and breakfast coordinator;
  - MegaSwim coordinator;
  - Organisers and coaches for rookie running, trail running and cycling programs; and
  - the FIT Committee.

Sue thanked all of the volunteers for their efforts in coordinating activities of the club and ensuring its legal and financial responsibilities are met. Sue reminded members that nominations are open for FIT's annual awards which will be announced at the Christmas function.

- During 2018, FIT has seen a growth in participation in triathlons, and congratulated all of the athletes participating in events, evidenced by the number of FIT participants attending the TACT Awards night mid-year.
- For the first time, FIT awarded two scholarships to provide financial assistance for two participants in this year's WTPP.
- The WTPP is well under way, and FIT Triathlon coaches have been planning a next step program "FIT2SPRINT" which will be announced shortly.
- The FIT Committee spent 3 days moving the storage facility to better accessed and cheaper facilities

- FIT has enhanced its communications, with thanks to Leanne Houghton and further use of our project management tool, Basecamp, for the delivery of all FIT training programs and Committee and Coaches management.

In the coming year, the FIT Committee will work with coaches and volunteers on activities that include:

- Revising FIT's Strategic plan for the next 3 years
- Continuing to provide a regular seminar program
- Introducing seasonal running programs

A planning day will be held early in 2019, and suggestions will be sought from members.

Sue thanked the FIT Committee for their hard work during the year in the day-to-day functioning of the club, in particular outgoing Committee members Frances McPherson (Treasurer); Leanne Houghton (Communications Officer) and Katherine Colebatch who have all done a tremendous job in the support of the club.

## 5. TREASURER'S REPORT

- 5.1. Sue reported that the audited financial reports had been provided online with the agenda papers for members' review, noting that the club is in a sound financial position.

It was moved that the financial reports were accepted by members.

Moved: Cate Byrne      Seconded: Leanne Houghton      Carried

- 5.2. Deborah noted that FIT was required to appoint auditors for the 2018-19 financial year, and a sound proposal had been received from Robert Bogdanoski, Elucidate Chartered Accountants, that also provide auditing services to Triathlon ACT.

The FIT Committee recommended the appointment of Elucidate Chartered Accountants as auditors for the coming financial year:

Moved Leanne Houghton      Seconded: Amanda Power      Carried

## 6. COACHES REPORT

The Coaches report was distributed with the agenda papers, Sue thanked Chel for her coordination of coaches work during the year.

## 7. MEMBERSHIP REPORT

Sue noted that the membership report had also been distributed with the agenda papers, noting that the number of members at the end of 2018 was 359. The report included some interested data on FIT members' districts and numbers in various age groups.

## 8. ELECTION OF 2018-19 OFFICE BEARERS

Deborah reported that nominations had been received for the following office bearers and Committee members:

- President Sue Lyons (Continuing)
- Vice President Fran Sankey (Continuing)
- Treasurer Jean Chesson (new position, continuing Committee member)
- Secretary/Public Officer Deborah Wilkinson (continuing)
- Coaching Coordinator Rachel Haynes (continuing)
- Communications Officer: Heidi Livermore (new)
- Policy & Insurance Officer: Lisa Downs (continuing)
- Memberships Officer: Andrea McDonald (continuing)
- General member: Catherine Spratley (new)
- General member: Cindy Schwartz (new)

No further nominations were received, and it was moved that the nominees are appointed to the Committee.

Moved: Donna Whitfield      Seconded: Cate Byrne      Carried

## 9. LIFE MEMBERSHIP

Deborah reported that the FIT Committee had called for nominations to FIT Life Membership over the past few weeks, and a nomination had been received for Emma Wensing.

The nomination will be included in the next FIT Newsflash for acceptance by members (noting that a two-week period would be provided for any feedback – no response is taken as acceptance).

## 10. OTHER BUSINESS

Being no further business, the President thanked members for their attendance, and declared the Annual General Meeting closed.