



# Females in Training

## MINUTES OF 2023 ANNUAL GENERAL MEETING

Date            Saturday 11 November 2023  
Time            9.02 am  
Venue           EQ Café, 70 Kent Street, Deakin ACT 2600, and via Zoom

### 1. ATTENDEES AND APOLOGIES

President, Samantha Shields, opened the meeting, gave an acknowledgement of country and welcomed attendees.

The President advised that the meeting was to be recorded and asked if there were any objections. There were none.

Attendees at the meeting were:

Luella Baddeley	Sue Lyons	Heidi Livermore
Jane Ogge	Beth Peedom	Fran Sankey
Celine Payet	Trish Phillips	Geraldine Cusack
Jane Atchison	Cath Riley	Samantha Shields
Jane Smith	Robyn McClelland	Julie Alexander
Donna Whitfield	Hannah Barrett	Amanda Power
Andrea Teunissen	Felicity Sander	Virginia Lindenmayer
Susan Daniell	Jane Grey	Prue Guest
Theresa Holtby	Alice Cawte	Phyl Crawford
Libby Werner-Gibbings	Di Evans	Sarah Rainbow
Sandra Purser	Vanessa Morris	Ella Robinson

Apologies were reported from:

Jean Chesson, Linda McKay, Julie Delandro, Vanessa Wong, Danielle Driver, Andrea McDonald

Moved: Ella Robinson    Seconded: Fran Sankey

That the agenda for the meeting be adopted.

**Carried**

## 2. MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

Moved: Robyn McClelland    Seconded: Heidi Livermore

That the minutes of the previous annual general meeting of 12 November 2022 be confirmed.

**Carried**

## 3. PRESIDENT'S REPORT

The FIT President, Samantha Shields, spoke to her report on the activities of FIT. The report was in accordance with section 73 (c) of the Associations Incorporation Act 1991. A copy of the President's Report is attached. Included in the report were thanks to Committee members, including the outgoing Committee members: Andrea Teunissen, Jill Wisbey, Alison Britton, Cath Spratley and Theresa Holtby.

The President invited questions on her report. Jane Smith asked about the financial loss for the year that the President had reported. The President responded that this would be addressed in the Treasurer's Report.

Moved: Libby Werner-Gibblings    Seconded: Amanda Power

That the President's Report be accepted.

**Carried**

## 4. TREASURER'S REPORT

### 4.1 Statement of Accounts

The FIT Treasurer, Alice Cawte, reported on the Treasurer's report and the audited financial statements for 2022-2023 that had been provided with the agenda papers for members' review.

The Treasurer reported that FIT had recorded a loss for 2022-23 of \$2,081, against a budgeted loss of \$5,850. The main contributor to the improved position was the increased revenue from training programs. The Treasurer thanked her predecessor, Jean Chesson, for her guidance and patience in facilitating Alice into the Treasurer role.

She then invited questions on the Treasurer's Report and financial statements.

Jane Smith asked about expenditure plans noting FIT's strong asset position. The Treasurer responded that there was a current project to upgrade the website, record keeping and archiving of FIT records needed attention, and the Committee was always receptive to expenditure on coaching.

Fran Sankey asked about the merchandise stock and the Treasurer responded that there had been a write-off of some old stock at year end, and that the stock was replenished as required. The policy on merchandise was to sell at cost.

Fran Sankey also asked whether FIT applied for grants. The President responded that none had been applied for in recent years as it was resource intensive. Fran responded that funds could be used to develop a template for grant applications that could be reused.

Moved: Susan Daniell          Seconded: Robyn McClelland

That the Treasurer's Report and FIT's financial statements for 2022-23, be accepted.

**Carried.**

#### 4.2 Appointment of Auditor

The President advised that FIT was required to appoint an auditor for the 2023-24 financial year. Robert Bogdanoski, Elucidate Chartered Accountants was the auditor for 2022-23. The service provided and audit fee were both satisfactory.

Moved: Vanessa Morris          Seconded: Di Evans

That Elucidate Chartered Accountants, be appointed auditor for the 2023-2024 financial year.

**Carried**

### 5. NOMINATION FOR LIFE MEMBERSHIP

The President advised that the Committee proposed that Jane Grey be granted life membership of FIT.

She advised that a nomination of Jane Grey for life membership had been received. As required by the FIT policy and procedure on life membership, a sub-Committee of the President, immediate past President and Vice-President had considered and supported the nomination, and the Committee had agreed.

Moved: Di Evans          Seconded: Fran Sankey

That Jane Grey be granted life membership of FIT.

**Carried**

The President congratulated Jane, who accepted the nomination.

### 6. ELECTION OF OFFICE BEARERS AND ORDINARY COMMITTEE MEMBERS

The President advised that as she was stepping down as President and from the Committee she would preside over the election process.

One nomination had been received for each of the five FIT officer bearer positions and for four of the six general member positions.

In accordance with FIT subrule 19(2), the candidates nominated were elected and further nominations were called for the two vacant general member positions. Prue Guest and Geraldine Cusack were nominated and elected.

The membership of the 2023-24 Committee was announced as follows:

<b>Role</b>	<b>Name<sup>1</sup></b>
President	Vanessa Morris
Vice-President	Ella Robinson
Secretary	Janet Preston*
Treasurer	Alice Cawte
Coaching Coordinator	Libby Werner-Gibbings
Communications Officer (General member)	Anthea Snowsill*
Membership Officer (General member)	Gina de Pretto*
Policy and Insurance Officer (General member)	Robyn McClelland
General Member	Amanda Power*
General Member	Prue Guest*
General Member	Geraldine Cusack*

## 7. ITEM 7 – OTHR BUSINESS

The President stated that no other business had been advised before the meeting. She invited contributions or questions from the floor.

Trish Phillips advised that the FIT Christmas Party was to be held on 3 December 2023 at 5 pm at Deakin and Me, and that registrations would open shortly.

Jane Ogge advised that the Women’s Triathlon Training Program participants would compete in their first triathlon on 3 December, and encouraged FIT members to come and support them.

Incoming President, Vanessa Morris, thanked Samantha Shields for her role as President for the past three years. Virginia Lindenmeyer advised that Samantha had been elected to the TACT Board at the recent TACT AGM.

The meeting closed at 9.36 am.

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<sup>1</sup> The Committee members with asterisks were not on the 2022-23 Committee.